



Regular Meeting of CCPB  
October 9, 2023

The regular meeting of the City County Planning Board was called to order by Chairperson Corinna Kirschenmann-Kuntz at 7:03 pm on October 9, 2023. Members present were: Carla Colstad, Clayton Greer, Chris Winterrowd, Bill Hodges, and Dan Lowe. Not in attendance were Tina Toyne and Cyndy Maxwell. City Planner, Forrest Mandeville attended via Zoom.

There was no Public Meeting as there are no matter before the board.

The minutes from the previous meeting of September 11, 2023 were read. Chris Winterrowd signed acceptance, Bill Hodges seconded and all member voted approval.

There was no Financial Statement to review due to the early date of meeting. Outstanding bills were presented and Clayton Greer moved to approve payment, Bill Hodges seconded and members voted approval.

#### **OLD BUSINESS**

Chairperson Kirschenmann reported on the properties which the Board has concerns of regarding community decay. She reported her meeting with the Code Enforcement Officer produced answers to the Board's questions regarding these properties. CEO also shared the "complaint form" which residents are asked to complete when registering a complaint. CEO also explained that the chain of command for the city has the CEO reporting to the mayor.

It was suggested that the Board invite Anna Hein, the new Sanitarian and the CEO to speak with the Board regarding their concerns about community decay. Also suggested was to invite Mayor Purcell to the meeting to discuss community decay.

A motion was made by Carla Colstad and seconded by Bill Hodges to submit the corrections to the By-Laws as written. Unanimous approval was given.

Chairperson Kirschenmann reported that the Board of Commissioners had extended the terms for the two current Board member: Chris Winterrowd and Bill Hodges for another two year term each.

Members were reminded of the upcoming meetings with the Department of Commerce on the 18<sup>th</sup> for CCPB members and 19<sup>th</sup> for Commissioners, City Counsel, Attorneys, and the Conservation District at the Court House.

#### **NEW BUSINESS**

Carla Colstad motioned and Bill Hodges approved that Chris Winterrowd put together a small forum to inform the public regarding city codes, presented in a format understandable for citizens of Hardin.

**CITY-COUNTY PLANNING BOARD**  
**CITY OF HARDIN/BIG HORN COUNTY**

**PO Box 305**  
**HARDIN MT 59034-0305**

It was noted that the Board had not received notice regarding the tax levy available to them and that the Board be reminded at the June Meetings each year to discuss and vote on the per centages the Board wishes to be given.

It was noted that Corinna Kirschenmann and Clayton Greer have board terms ending in December.

**ANNOUNCEMENTS**

USDA meeting was not well-attended.

OneHealth is opening the Hardin Clinic.

The Court House is being emptied of most offices.

Chairperson Kirchenmann will be absent after the next meeting until March 2024 and asked Clayton Greer, Vice Chair to act in her stead.

**ADJOURNMENT**

Carla Colstad moved and Bill Hodges seconded a motion for adjournment. Motion was passed unanimously and meeting was adjourned at 7:45pm.

A handwritten signature in cursive script, appearing to read "S. Heil".